

The Painesville Community Improvement Corporation Extends a cordial invitation to participate in:

Party In The Park 2016 Friday - Sunday July 15, 16 & 17th



Party In The Park is hosted by the Painesville Community Improvement Corporation (PCIC) which is a not for profit, community based organization. All the proceeds from this fundraising event benefit the community through PCIC's various programs and grants. Attendance has grown to a record 60,000 during the three-day event. Party In The Park is held rain or shine, and records show that people from all over the USA attend.

We are proud to say that we are the largest *free* music festival in the Midwest that hosts more than 30 bands for non-stop music. *PITP* also includes a Kids Zone for ages 5 to 14 featuring huge inflatable activities, cultural and craft projects. Also included are business and non - profit booths, classic car and motorcycle shows. We offer a wide variety of foods to enjoy with the family and a Beer & Wine garden for the adults.

We hope that your organization will participate in this year's event. The *Party In The Park* has grown into such a popular event space is very limited. We ask that you complete the application process as soon as possible to avoid missing out on a space!

For further information about Party in the Park we suggest you check our website: www.parkpartyinfo.com

All applicants for participation in *Party In The Park* are required to submit the proper contract and fees according to the following schedule.

Vendor Type	Contract Required	Fee before April 15 th	Fee after April 15 th
Food - Profit	A – Food Vendor	\$500.00	\$600.00
Business – Profit	B – Business Profit	\$295.00	\$395.00
Games – Profit	C - Games Profit	\$420.00	\$520.00
Non Profit/Church	D - Non Profit/Church	\$220.00	\$245.00
Artist/Crafter	E – Artist Crafter	\$195.00	\$245.00

Additional questions contact: Food Vendors <u>food@parkpartyinfo.com</u>
All other Vendors vendor@parkpartyinfo.com

NOTE: All Party in the Park coordinators are volunteers and have regular day jobs also! Do to the large volume of phone calls in recent years we are asking all of our vendors to please provide email addresses and communicate with us via email whenever possible. As you will see on the contract page an email address is required this year.

The official hotel of the Party in the Park is

Comfort Inn & Suites 7581 Auburn Road Concord, Ohio

The hotel is offering special *Party in the Park* pricing. Contact Greg Manning at 440.579.0300. Be sure to mention the *Party in the Park*.

The official Bed & Breakfast of the Party in the Park

Fitzgerald's Irish Bed & Breakfast 47 Mentor Ave. Concord, Ohio *Contact:* Debra Fitzgerald 440.639.0845 fitzbb@gmail.com

Painesville Community Improvement Corporation (PCIC)

Party In The Park Privilege Contract

This contract is subject to the following stipulations:

- 1. All payments are due and payable in the following manner: A <u>non-refundable</u> deposit of 50% due upon submitting contract. <u>Balance to be paid in full to the *Party In The Park Committee* by June 1st 2016.</u>
- 2. Food concessionaires must be covered by **liability insurance**. Proof of insurance must be submitted with contract. No contract shall be accepted as "good" unless "proof of insurance" is submitted.
- 3. Amusements, <u>Exhibitors & Food Concessionaires are NOT permitted to arrive prior to 5:00 pm on Thursday</u>. This contract becomes **null and void if not set up prior to 11:00 am on Friday**.
- 4. All amusements and food concessionaires shall remain open the entire day until 11:00 pm. All **vendors/exhibitors must remain open until 9:00 pm each night**. NO vendor may close before 9:00 pm on Sunday night. All amusements, exhibitors and food concessionaires are to vacate the premises within one hour after the closing of the event each night.
- 5. All amusements, exhibitors & food concessionaires must meet the rules and regulations set by the Fair Board of the State of Ohio, the Lake County Health Department and the City of Painesville Fire Prevention Bureau.
- 6. Both parties shall mutually agree that the Party In The Park Committee shall have full authority in the placement and operation of all participants.
- 7. All amusements, exhibitors and food concessionaires shall keep their area neat and clean at all times. The *Party In The Park Committee*, or its designee shall do trash pickup at your site. **All amusements, exhibitors and food concessionaires must pick up** paper and debris around their stands or booths at the close of each evening or at any time it is necessary.
- 8. Food concessionaires are responsible for acquiring their own food service license and must abide by the rules and regulations under such license. The PCIC shall not be held responsible for any violation to that contract. Questions regarding the food service license and regulations can be addresses by the Lake County General Health District (440) 350-2543.
- 9. All amusements, exhibitors and food concessionaires must also observe the following **City of Painesville regulations** for the *Party In The Park*.
 - Automobiles or other vehicles will be permitted on Veteran's Memorial Park property ONLY for such time is required to unload or set up displays, booths or apparatus pertinent to the concession, except for trailers, vans, automobile units used exclusively for vending purposes. Vehicles must enter and leave by designated concrete sidewalks. Cars and trucks used to move such units will be instructed to park in special parking areas.
 - Any damage to the park's turf, plants, shrubs, flowers, benches, signs, monuments, trash containers, water fountains or other property will be the liability of the exhibitor or concessionaire.
 - Fires shall be permitted only in approved cooking units, located at designated areas. Open fires for cooking shall be limited to charcoal or charcoal products only. Charcoal fires shall be extinguished and disposed of only in designated containers. Each concessionaire MUST PROVIDE THEIR OWN CONTAINERS AND HAUL AWAY ASHES DAILY.
 - Concessionaires shall provide adequate and sanitary wastewater disposal through holding tanks or other means. The City will designate one wastewater disposal site, and dumping times will be posted. Such wastewater must be disposed of in the designated sanitary sewer only. Vendors dumping into the street or other non-approved locations may be cause for shut down and assessment of fines.
- 10. Responsibility and Security: We have 24 hour security walking throughout the park day and night however we cannot guarantee your individual items. By acceptance of this agreement, the Vendor expressly releases the PCIC, Party in the Park Committee and the City of Painesville of any and all liability for any damage, injury or loss to any personal or goods from any cause.
- 11. *Rules:* Exhibitors shall not assign, share or sublet all or any part of their assigned space. Exhibitors will not nail, screw or otherwise attach anything to columns, trees, etc. All trash must be put in the area trash containers. PCIC reserves the right to determine suitability of items for sale and/or show. No radio or music is to be played as bands will be playing throughout the festival. Committee reserves the right to limit number of participants in similar item categories.
- 12. All cancellations must be in writing at least 30 days prior to the event.

PLEASE NOTE:

Receipt of application, fees and insurance does not constitute acceptance. The PCIC reserves the right to refuse, in whole or part, participation of an amusement, exhibitor or food concessionaire. Failure to comply with any part of this contract shall constitute grounds for denial of consideration for privilege in the following year.

2016 Party In The Park "Contract D" Non-Profit

Space#	:			

The Painesville Community Improvement Corporation (PCIC) leases to the undersigned party space on their grounds to be used during the 2016 Party In The Park from July 15 to July 17, 2016. Information on this page is required and must be filled in completely.

PLEASE PRINT LEGIBLY!	
Business/Organization:	Phone: ()
Contact Person:	Fax: ()
Address: City/Sta	ate/Zip:
Email Address (required):	Cell: ()
Goods being sold:	
Chinese Auction item to be donated:	must be a \$25.00 value or more
Business - For Profit \$220.00 x 10 x 10 space(s) = \$ if "Co	ontract B" is received before April 15, 2016
\$245.00 x 10 x 10 space(s) = \$ if "Co	ontract B" is received after April 15, 2016
I will supply my own tent	I will need a tent supplied
A Non-Refundable minimum deposit of 50% is required upon su	bmitting this contract. Balance is due before June 1st 2016
PCIC reserves the right to cancel this contract and re-sell the spamount due is not received before Jun 1 st 2016. All cancellation	
We accept payment via MasterCard, Visa, Amex, Discover, and We also accept checks made payable to "PCIC-Party in the Par	
To: PCIC - Party Ir	
Painesville, (
I/we have read all the stipulations of the Painesville Co In The Park and the City of Painesville relating to the use of Vet comply fully with same, and hereby make application as a vend incidental to the conduct of this activity, and do further hereby re the City of Painesville. This privileged contract is sold subject to all local neces regulations of the Party In The Park.	lor/exhibitor. I/we hereby assume all risks and hazards elease, absolve, indemnify and hold harmless the PCIC and
Deposit check # Date	Balance due by June 1 st , 2016
Amount Paid Check # or Credit Card/F	PayPal Confirmation #
Signature	Date

Questions contact: vendor@parkpartyinfo.com